Republic of the Philippines

Department of Education

REGION IV- A CALABARZON

CITY SCHOOLS DIVISION OF THE CITY OF TAYABAS

09 November 2026

DIVISION MEMORANDUM
No. 739 s. 2026

CONDUCT OF POST-TRAINING NEEDS ASSESSMENT (POST-TNA) SURVEY FOR TEACHERS AND SCHOOL HEADS

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Heads, Public Elementary and Secondary Schools
Heads, Unit/Section
All Others Concerned

1. To determine the extent to which the professional development needs of teachers and school heads have been addressed through the Learning and Development (L&D) interventions implemented during the current cycle, this Office, through the Human Resource Development Section (HRDS), shall conduct a **Post-Training Needs Assessment (Post-TNA) Survey** for teachers and school heads.

2. In this regard, all personnel concerned are directed to accomplish the appropriate online survey using the following links:

For Teachers (PPST-Based Post-TNA Survey):
https://forms.gle/CSBG9LbFnA2eeKA17

For School Heads (PPSSH-Based Post-TNA Survey):
https://forms.gle/9NnU7iGFV6QaPifG8

3. School Heads are requested to facilitate the dissemination and completion of the survey among their respective teachers and ensure their own participation in the appropriate survey. Respondents are expected to provide **accurate** and **honest responses** based on their actual experiences and participation in the various L&D interventions, including school-based and division-level programs.

4. The consolidated results of the survey shall be analyzed by the HRDS and shall serve as one of the bases for the enhancement of the Division Learning and Development Plan and the identification of priority professional development interventions responsive to the competency needs of teachers and school heads.

5. Immediate and widest dissemination of this Memorandum is desired.

CELEDONIO B. BALDERAS JR.
Schools Division Superintendent

Address: Brgy. Potol, Tayabas City
Telephone No.: (042) 785-9615
Email Address: tayabas.city@deped.gov.ph
Website: https://www.sdotayabascity.ph

Encl.: None
Reference: None
To be indicated in the Perpetual Index
under the following subjects:

POST-TNA
SCHOOL HEADS
TEACHERS

SGOD- conduct of post-training needs assessment (post-tna) survey for teachers and school heads
SGO47D9D-005992/November 09, 2026

Address: Brgy. Potol, Tayabas City
Telephone No.: (042) 785-9615
Email Address: tayabas.city@deped.gov.ph
Website: https://www.sdotayabascity.ph